**ANNUAL GENERAL MEETING**

**Tuesday 16 May 2023 at 1930 hours at St. Peters Hall, High Street, Ingoldmells to be immediately followed by the Annual Parish Meeting**

**This notice summons all members of the council to attend or submit their apologies to the clerk at the earliest opportunity.**

Signed Kerry Culley Kerry Culley – Clerk to the Council Dated 8 May 2023

**A G E N D A**

1. **Election of Chairman** – signing of declaration of acceptance of office
2. **Election of Vice Chairman** – signing of declaration of acceptance of office
3. **Receive declaration of acceptance by all elected council members**
4. **Chairman’s welcome and opening remarks**
5. **Apologies for absence** - To receive and approve apologies for absence.
6. **To receive any declarations of interest** in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.
7. **To confirm the notes of the Parish Council meeting held on 11 April 2023 as a true record of the decisions made.**
8. **To appoint members to the following committees:**
   1. Cemetery Committee
   2. Spokesperson for PCC meetings
9. **To receive reports from outside bodies and other meetings**
10. **Financial Matters**
11. To accept the internal auditor’s report
12. To amend the minutes to reflect the errors highlighted in the auditor’s report
13. To complete the Annual Governance Statement 2020/21
14. To consider and approve by Resolution the Accounting Statements for 2021/22
15. To agree and sign the exemption certificate
16. To consider and approve premium quotations for the Parish Council Insurance 2021/22
17. To update the bank mandate
18. To authorise payment of accounts **-** Clerk’s salary April £264.20, Weltons Grasscutting £222, Green canopy Plaque £154.99, internal audit fee £45
19. **To review the following policies and procedures**:
    1. Standing Orders
    2. Financial Regulations
    3. Risk management document
    4. Council’s Code of Conduct
    5. Member’s registers of interest
    6. Publication Scheme under the Freedom of Information Act 2000
20. **Clerk’s report on matters outstanding:**
    1. Update on new email addresses
    2. S106 approval received for outstanding costs of concreting benches and green canopy plaque.
21. **Planning**
    1. **To receive any updates and discuss the applications for:**
       * 1. S/002/00718/23 Lambourne House, Ashtree Court, Mill Lane, Skegness, PE25 1HW - Erection of a dwelling on the site of the existing outbuilding which is to be demolished, change of use of the existing dwelling to provide a holiday let and change of use of land for the siting of 7no. holiday lodges.
         2. N/134/00550/23 Erection of a building providing accommodation for agricultural workers and construction of a vehicular access. White House poultry Farm, Marsh Road, Addlethorpe, PE24 4TU S/002/00143/23:
         3. Any new or updated applications.
    2. **To receive an update on the Neighbourhood Plan**
    3. **To receive an update on the Community Planning Alliance and Outer Dowsing Windfarm**
22. **To receive and review April inspection report.**
23. **To resolve action to be taken in relation to waste sites in the village without a known licence**
24. **To receive and consider quotes and funding for a new bus shelter**
25. **To consider the siting of the community planters**
26. **To consider taking part in the Hedgehog Highway project**
27. **To receive and discuss any update for St. Nicholas Close/ Rectory Lane Footpath. This matter will be considered for going in to closed session should further legal advice need to be discussed.**
28. **Agenda items for next meeting -To receive items for inclusion on the next meeting’s agenda.**
29. **To confirm time and date of next meeting** – 1930 hours Tuesday 13 June 2023 at the small hall, St. Peters Hall, High Street, Ingoldmells.