

# **ADDLETHORPE PARISH COUNCIL**

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Addlethorpe Parish Council which will be held on Tuesday 8th May 2018, immediately following the Annual Parish Meeting which is to commence at 7.30p.m. in the small hall, St Peters Hall, High Street, Ingoldmells. The business to be dealt with at the meeting is listed in the agenda.

## **PUBLIC AND PRESS WELCOME**

.....2nd May 2018  
Margaret Boughton 01754 760644  
(Clerk to the Parish Council)

## **AGENDA**

- 1) Election of Chairman 2018-19
- 2) To receive signed Declaration of Acceptance of Office
- 3) Chairman's remarks
- 4) Apologies for absence and reasons given
- 5) To receive Declarations of Interest in accordance with the 2000 Local Government Act
- 6) Election of Vice-Chairman 2018-19
- 7) Notes of the meeting held on 10<sup>th</sup> April 2018 to be approved as the minutes
- 8) To receive reports from representatives of outside bodies
- 9) Clerk's report on matters outstanding
  - a) Review of Standing Orders, Financial Regulations and Risk Assessment: Blue Folder
  - b) General Data Protection Regulations: as per documents attached

10) To note general correspondence:

By Post:

a) Local Councils Update – May 2018 – ‘Snippets’ to be distributed at meeting

By E-Mail:

a) ELDC Election Office: Notice of Councillor vacancy

11) To approve payment of accounts:

a) Community Lincs Ins Services - Annual Insurance - £196.54

b) Welton Garden Services - grass cutting – April 2018 £114.00

c) Hand Bros – Churchyard Tree Maintenance - £720.00

d) Current A/c to Deposit A/c: move £500 of Precept to Election Reserve

e) Ms Jen Cooper – Audit £40.00

f) Mrs M.K. Boughton – Clerks salary – April 2018.

12) To Discuss Financial Matters:

a) Internal Audit Report

b) Certificate of Exemption for External Auditor

13) To note planning consents/refusals

a) G. Hardy Ltd: PP – change of use of land to provide extension to existing holiday park to site caravan lodges and 34 touring caravan pitches. Land: Chapel Fields, Trunch Lane, Chapel-St-Leonards. **GRANTED**

14) To consider planning applications:-

a) Triton Knoll: Electrical System Project Sequencing Plan

15) Bowmans Business Park

16) Date of next meeting - 12<sup>th</sup> June 2018

17) Any other matters for discussion only or next agenda