**ADDLETHORPE PARISH COUNCIL**

Dear Parishioner

You are hereby invited to take part in the Annual Parish (public) Meeting which will be held on Tuesday 13th May 2025, which is to commence at 7pm in St Peters Hall Ingoldmells. The business to be dealt with at the meeting is listed on the agenda.

**PUBLIC AND PRESS WELCOME**

**8th May 2025**

**Pauline Murray**

**(Clerk to the Parish Council)**

**AGENDA**

1. Welcome
2. Approve Minutes of the Annual Parish Meeting held on 28th May 2024

1. Chair’s Annual Report
2. Open Forum - ideas and suggestions from the community for the way forward for Addlethorpe
3. Meeting closed by the Chair

 **ADDLETHORPE PARISH COUNCIL**

 **NOTICE OF MEETING**

**Notice of Annual Council meeting to be held on Tuesday 13th May 25 at 7.30pm at St Peter’s Main Hall, High Street, Ingoldmells.**

**This notice summons all members of the Council to attend or submit their apologies to the Clerk at the earliest opportunity.**

**AGENDA**

Chairman’s welcome

The Council meeting will commence at 19.30 hours or at the closure of the public forum whichever is the sooner.

**Statutory Duties**

**01. Election of Chairman** **–** signing of declaration of acceptance of office

**02. Election of Vice Chairman –** signing of declaration of acceptance of office

**03. To appoint members to the following committees:-**

1. Cemetery Committee
2. Spokesperson for PCC meetings

**Ongoing Business**

**04.** To receive any apologies for absence

**05.** To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation

**06.** To consider any amendments necessary to Councillors Disclosure of Pecuniary Interest forms

**07.** To accept the Minutes of the 8th April 2025 meeting as a true record

**08.** To receive reports from outside bodies and from other meetings:

 a. Reports from LCC and ELDC councillors

 b. Reports from Parish councillors, external meetings or correspondence

**09.** **Financial matters, current:**

 a. accounts paid report

 b. cheques outstanding

 c. expenditures anticipated:

 d. bank account balances

 e. signing of the AGAR for the Auditor

**10. Planning**

1. Kings Head

 ii) Bowmans

**11. Insurance Renewal**

 Clerk to circulate 3 quotations

**Current Business**

**12.** **Traffic Calming** **Measures**

Update from Cllrs Towers & Smith

**13. Landscaping maintenance at Village Green**

 Update from Chair on progression of work & wooden trimming

**14.** **Banking**

 Update from the Chair re on-line approval of payments

**New Business**

**15.** **Review of Standing Orders**

Clerk to circulate new Standing Orders

**Next Meeting**

Annual Parish Meeting & Annual General Meeting on Tuesday 10th June 2025 7pm at

St Peter’s Main Hall, High Street, Ingoldmells