**ADDLETHORPE PARISH COUNCIL**

**Minutes of the Annual Meeting of Addlethorpe Parish Council held on 13th May 2025 at St Peter’s Small Hall, High Street, Ingoldmells**

**Councillors present:** Cllrs Neville Towers (Chair) (NT), Lorna Hand (LH), Mick Holyer (MH), Anthony Stubbins (AS), Tom Smith (TS), Gavin Escott (GE)

**Parish Clerk present:** Pauline Murray (PM)

Chairman’s welcome

**Statutory Duties**

**01. Election of Chairman** **–** Councillor Towers was unanimously returned as Chair.

**02. Election of Vice Chairman –** Councillor Stubbins was unanimously voted in as Vice.

**03. To appoint members to the following committees:-**

1. Cemetery Committee – Councillors Escott, Smith & Towers - unanimously
2. Spokesperson for PCC meetings – Councillor Escott - unanimously

**Ongoing Business**

**04.** To receive any apologies for absence - none

**05.** To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation - none

**06.** To consider any amendments necessary to Councillors Disclosure of Pecuniary Interest forms - none

**07.** After a slight amendment regarding the venue of the meeting the minutes of the 8th April 2025 meeting were signed off by the Chair as a true record.

**08.** To receive reports from outside bodies and from other meetings:

 a. Reports from LCC and ELDC councillors - none

 b. Reports from Parish councillors - none

**09.** **Financial matters, current:**

 a. **accounts paid report:-**

 02/04 - £155.70 LALC Subs

 30/04 - £6 monthly bank fee

 07/05 – Income Tax £182.20

 07/05 – Clerks quarterly pay £905.68

 08/05 - Welton Garden Services £180

 08/05 - Welton Garden Services £408

 08/05 - Hire of Hall £45

 08/05 – CILCA Clerk training £82.50

 08/05 - Hire of Hall £20

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b. amounts outstanding - £2,000 re speed signs

 c. expenditures anticipated – grass maintenance invoices

 d. bank account balances – 28/04 – precept paid in £10k

 e. the Chair signed the following AGAR forms for the Auditor:-

 i) Certificate of exemption – AGAR 2024/25

 ii) Annual Governance Statement 2024/25

 iii) Accounting Statements 2024/25

**10. Planning**

i) Kings Head – caravans aren’t in correct place. The Councillors don’t want to

 see any more caravans in Addlethorpe or it will be joining up to Ingoldmells.

 ii) Bowmans - basically they say that the contamination has been cleared but

 the Parish Council have had no evidence of this. Clerk to email again for

 confirmation.

**11. Insurance Renewal**

 Clerk had invited 3 companies to quote for insurance – Zurich Insurance Company was voted for unanimously.

**Current Business**

**12.** **Traffic Calming** **Measures**

As mentioned in the Chairs report earlier Councillors Hand, Smith and Escott have now erected the yellow 30 mph signs in the village. We are still waiting for the LCC to put in the posts for the speed reduction equipment.

**13. Landscaping maintenance at Village Green**

 The ironwork has been completed – Councillors Towers & Smith are to sort out the

 necessary wood for the fence.

**14.** **Banking**

 The Chair has received all the necessary passwords and is now able to approve

 payments on line with Unity Trust who were very helpful in explaining the process.

**New Business**

**15.** **Review of Standing Orders**

The new Standing Orders were approved unanimously.

**Items for next meeting:-**

Artist Study

Asset Register

The meeting closed at 8.17pm

**Next Meeting**

Tuesday 10th June 2025 7pm at St Peter’s Small Hall, High Street, Ingoldmells

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