**ADDLETHORPE PARISH COUNCIL**

**Minutes of the Annual Meeting of Addlethorpe Parish Council held on 8th July 2025 at St Peter’s Small Hall, High Street, Ingoldmells**

**Councillors present:** Cllrs Neville Towers (Chair) (NT), Lorna Hand (LH), Mick Holyer (MH), Tom Smith (TS), Gavin Escott (GE)

**Parish Clerk present:** Pauline Murray (PM)

Chairman’s welcome

**Statutory Duties**

**28. To receive any apologies for absence** – Cllr Stubbins (personal reasons)

**29. To receive any declarations of interest i**n accordance with the Localism Act 2011

and to consider any requests for dispensation - none

**30. The minutes of the Annual Meeting on 10th June 2025 –** were accept as a true record and signed by the Chair

**31.** **To receive reports from outside bodies and from other meetings:**

a. Reports from LCC and ELDC councillor - none

b. Reports from Parish councillors, external meetings or correspondence -none

**32. Financial matters, current:**

a) expenditures anticipated - £2,000 re speed signs

b) accounts paid report – see below:-

Paul Chafer (wood for railings) - £156

Welton Garden Services - £125

Bank fees - £6

c) bank account balances:-

Current account £7,620.53

Instant Access £9,811.05

**Total £17,431.58**

**33. Budget for plants**

It was resolved that a budget of £50 for plants be approved – mainly dealt with by Cllr

Smith.

**34. Risk Register**

The Clerk explained that the parish council needed a Risk Register and had

circulated the NALC model version before the meeting. However there is a lot to go

through so the Clerk offered to go through the register and annotate as she felt fit and

then circulate again for the Councillors to approve at the next meeting. This was

agreed.

**35. Clerks Report:**

a) S106 monies – the Clerk has chased up the S106 monies and reported that the

Community Leadership Manager for South & East Lincolnshire Councils

Partnership – Nichola Holderness – had emailed to apologise for the delay but

said that she could confirm that it had been approved but she was chasing the

Decision Notice.

b) Training update – the Clerk gave a short update on her training saying that she’d

had a further session with Katrina Evans and there was another session August.

c) Footpaths – we are still waiting to hear about the claimed public footpath

between Rectory Land and St Nicholas’s Church – the Clerk is to chase up. The

Clerk had seen an article in the Clerks and Councils Direct publication regarding

a proposed ‘cut off’ point for claiming footpaths. Cllr Escott has an Ordnance

Survey map of the definitive footpaths in Addlethorpe and is happy that we have

all the footpaths on this map.

**36. Traffic Calming Measures**

With the help of Graeme Butler from the Community Speed Watch the speed

reduction equipment has been installed. The Councillors are happy that it is

working well and are eager to purchase another when funds allow. Graeme

suggested that the sign can be turned from time to time to give the message to

drivers in the other direction. He suggested that the Clerk does need to purchase

some Tamtorques straps – these are tamperproof as the name suggests. They are

reasonably cheap to buy – about £10 for two.

**37.** **Planning**

**i)** Bowmans – the Clerk has emailed the District Council asking to see the

contamination report several times but as yet have not received anything.

**ii**) Kings Head – the Council has informed the Clerk that the caravans that are

placed near the road are in breach of the planning application – however they

gave the application 28 days to apply for an amended planning approval. This

revised planning form was not forthcoming but it seems that the Planning

Enforcement Team are not going to take this any further. The Chair asked the

Clerk to email the MP (and copy Cllr Brookes in) regarding these two instances

as the Parish Council are not happy with East Lindsey’s response.

**38. Landscape maintenance at Village Green –** to be updated at the next meeting

**39. Items for next meeting**

**Risk Register**

**Bowmans**

**Kings Head**

**Footpath**

**S106 update**

**Councillor Davie grant**

**Church Lighting**

**Connect bus**

**Community Award (Chair to investigate)**

The meeting finished at 7.55pm