**ADDLETHORPE PARISH COUNCIL**

**Minutes of the Annual Meeting of Addlethorpe Parish Council held on 8th July 2025 at St Peter’s Small Hall, High Street, Ingoldmells**

**Councillors present:** Cllrs Neville Towers (Chair) (NT), Lorna Hand (LH), Mick Holyer (MH), Tom Smith (TS), Gavin Escott (GE)

**Parish Clerk present:** Pauline Murray (PM)

Chairman’s welcome

**Statutory Duties**

**28. To receive any apologies for absence** – Cllr Stubbins (personal reasons)

 **29. To receive any declarations of interest i**n accordance with the Localism Act 2011

and to consider any requests for dispensation - none

**30. The minutes of the Annual Meeting on 10th June 2025 –** were accept as a true record and signed by the Chair

**31.** **To receive reports from outside bodies and from other meetings:**

 a. Reports from LCC and ELDC councillor - none

 b. Reports from Parish councillors, external meetings or correspondence -none

**32. Financial matters, current:**

 a) expenditures anticipated - £2,000 re speed signs

 b) accounts paid report – see below:-

 Paul Chafer (wood for railings) - £156

 Welton Garden Services - £125

 Bank fees - £6

 c) bank account balances:-

 Current account £7,620.53

 Instant Access £9,811.05

 **Total £17,431.58**

**33. Budget for plants**

 It was resolved that a budget of £50 for plants be approved – mainly dealt with by Cllr

 Smith.

**34. Risk Register**

 The Clerk explained that the parish council needed a Risk Register and had

 circulated the NALC model version before the meeting. However there is a lot to go

 through so the Clerk offered to go through the register and annotate as she felt fit and

 then circulate again for the Councillors to approve at the next meeting. This was

 agreed.

**35. Clerks Report:**

 a) S106 monies – the Clerk has chased up the S106 monies and reported that the

 Community Leadership Manager for South & East Lincolnshire Councils

 Partnership – Nichola Holderness – had emailed to apologise for the delay but

 said that she could confirm that it had been approved but she was chasing the

 Decision Notice.

 b) Training update – the Clerk gave a short update on her training saying that she’d

 had a further session with Katrina Evans and there was another session August.

 c) Footpaths – we are still waiting to hear about the claimed public footpath

 between Rectory Land and St Nicholas’s Church – the Clerk is to chase up. The

 Clerk had seen an article in the Clerks and Councils Direct publication regarding

 a proposed ‘cut off’ point for claiming footpaths. Cllr Escott has an Ordnance

 Survey map of the definitive footpaths in Addlethorpe and is happy that we have

 all the footpaths on this map.

**36. Traffic Calming Measures**

 With the help of Graeme Butler from the Community Speed Watch the speed

 reduction equipment has been installed. The Councillors are happy that it is

 working well and are eager to purchase another when funds allow. Graeme

 suggested that the sign can be turned from time to time to give the message to

 drivers in the other direction. He suggested that the Clerk does need to purchase

 some Tamtorques straps – these are tamperproof as the name suggests. They are

 reasonably cheap to buy – about £10 for two.

**37.** **Planning**

 **i)** Bowmans – the Clerk has emailed the District Council asking to see the

 contamination report several times but as yet have not received anything.

 **ii**) Kings Head – the Council has informed the Clerk that the caravans that are

 placed near the road are in breach of the planning application – however they

 gave the application 28 days to apply for an amended planning approval. This

 revised planning form was not forthcoming but it seems that the Planning

 Enforcement Team are not going to take this any further. The Chair asked the

 Clerk to email the MP (and copy Cllr Brookes in) regarding these two instances

 as the Parish Council are not happy with East Lindsey’s response.

**38. Landscape maintenance at Village Green –** to be updated at the next meeting

**39. Items for next meeting**

 **Risk Register**

 **Bowmans**

 **Kings Head**

 **Footpath**

 **S106 update**

 **Councillor Davie grant**

 **Church Lighting**

 **Connect bus**

 **Community Award (Chair to investigate)**

The meeting finished at 7.55pm