

# **ADDLETHORPE PARISH COUNCIL**

Please note that these minutes are draft until approved as a true record

## **MINUTES OF THE MEETING OF ADDLETHORPE PARISH COUNCIL HELD BY POST FOR APRIL 2020**

Due to Covid-19 pandemic the monthly meeting of the Parish Council was conducted by post and telephone.

**PRESENT:- COUNCILLORS H. BOUGHTON (CHAIRMAN), G. ESCOTT, N. TOWERS, T. SMITH and B. SHORT.**

### **OPEN FORUM**

None – no contact from the public or press

#### **1) CHAIRMAN'S REMARKS**

The Chairman sent a message thanking councillors for their co-operation at this difficult time.

#### **2) APOLOGIES FOR ABSENCE**

None

#### **3) DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT.**

None

#### **4) MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> MARCH 2020**

Notes for the meeting held on 10th March 2020 were agreed by all councillors as a true record of the meeting. The minutes still require a signature..

#### **5) REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.**

None

#### **6) CLERK'S REPORT ON MATTERS OUTSTANDING.**

a) Land at Chapel Road, Ingoldmells: It has been previously reported that a large amount of waste has been dumped/fly tipped in a field off the A52.

This is the third time this has happened. A planning Officer who was travelling through the village spotted this and had already raised an inquiry with the enforcement officer. An officer has been allocated the case and will be following this up with a view to prosecution.

- b) No meetings to be held during the Covid-19 pandemic/crisis: The recommended course of action was to hold 'Video Link' meetings using Zoom technology. However as none of the Councillors were comfortable with the technology involved, and not all had access to a computer, the clerk drew up a procedure whereby the Council could continue to function, by using the postal and phone systems. The Parish Council generally has very little business to discuss and it was agreed that we could maintain working by this method.

## **7) CORRESPONDENCE.**

### **By Post:**

- a) Local Council Update April 2020: 'Snippets' attached.
- b) LALC News:

### **By E-Mail:**

- a) Employers Bulletin: Budget Special.
- b) Various documents relating to the Covid-19 outbreak and support available.

## **8) TO AUTHORISE PAYMENT OF ACCOUNTS**

The following requests for payment were authorised and the cheques signed:

For the Financial Year 2019/20:

- a) Welton Garden Services – March 2020 grass cutting - £126.00
- b) Mrs M.K. Boughton – Clerk's Salary March 2020
- c) Mrs M.K. Boughton – Clerk's Expenses Jan – March 2020

For the Financial Year 2020/21:

- a) LALC Membership subscription - £139.48
- b) Communicorp – Subs for Local Councils Update and 'Clerks and Councils Direct - £112.00

## **9) TO DISCUSS FINANCIAL MATTERS**

Discuss and sign the following documents:

- a) Quarterly Accounts: 4th Quarter Jan – March 2020
- b) Full Year Accounts: Financial Statement April 2019 to March 2020
- c) Expenditure against Budget: Full Financial Year 2019/20.
- d) Audit: Currently the procedure for the end of year audit is under review. The clerk will prepare as much of the paperwork as possible so that when a clear instruction is issued the accounts can be sent to audit without too much delay.
- e) Insurance: Zurich Municipal invited a renewal of the policy covering Public Liability etc. Three options were given for up to five year contract at

reduced rates. Councillors were asked to choose which they believed to be the best option at this stage.

- f) Precept 2020/21 has been paid directly into the bank account. Total: £5600.00

#### **10) PLANNING CONSENTS AND REFUSALS.**

- a) G.Hardy Ltd: Application for Planning Permission to site a storage container to be used as a salt room. Land: Chapel Fields Holiday Park, Trunch Lane, Chapel-St-Leonards. **GRANTED**
- b) Poplar Farm Caravan Park and Restaurant Ltd: Planning Permission – Change of use of land for siting 6 additional touring caravan pitches, relocation of 1 existing touring pitch (No 16), enlargement of 4 existing pitches (No 17-20) and siting 2 static caravans providing Reception area/shop, laundry and camp welfare facilities. Land: Poplar Farm Caravan Park and Restaurant, Chapel Lane. **GRANTED**

#### **11) PLANNING APPLICATIONS**

- a) Mr A Pritchard: 2 applications for change of planning conditions. Land: Waterside Leisure Park, Anchor Lane, Ingoldmells.
- i) Appn No: S/090/00613/20 – Section 73 application in relation to condition No 2 (Flood Risk regulations) and condition No 3 (holiday occupancy) as imposed on planning permission ref: S/090/02335/15.
- ii) Appn No: S/090/00615/20 – Section 73 application in relation to condition No 8 (holiday occupancy) as imposed on planning permission S/090/01489/16.
- Both applications relate to extending the opening dates from 15/3 to end of half-term (end of October or into November) to 1<sup>st</sup> March to 30<sup>th</sup> November to bring the opening times into line with the remainder of the park **SUPPORTED**

#### **12) BOWMANS BUSINESS PARK**

No Further Information available

#### **13) DATE OF THE NEXT MEETING**

The will not be a meeting of the Parish Council on Tuesday 14<sup>th</sup> May 2020. Any outstanding business will be notified to councillors by post or phone.  
**THE A.G.M.: Legislation has been passed which has resulted in all A.G.M. meetings being postponed for a year, as well as elections, and all councillors will retain their positions during that time.**

#### **14) ANY OTHER MATTERS FOR DISCUSSION ONLY**

None

