

ADDLETHORPE PARISH COUNCIL

Please note that these minutes are draft until approved as a true record

MINUTES OF THE BUSINESS OF ADDLETHORPE PARISH COUNCIL CONDUCTED BY POST FOR October 2020

Under the restrictions in place for dealing with the Covid-19 pandemic, no meetings of the Parish Council can be held and therefore business was conducted by post and telephone.

**PAPERS SENT TO:- G. ESCOTT, N. TOWERS (Vice
Chairman), T. SMITH and B. SHORT.**

OPEN FORUM

None – no contact from the public or press

1) CHAIRMAN'S REMARKS

2) APOLOGIES FOR ABSENCE

No absences can be reported.

3) DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT.

None

4) NOTES OF BUSINESS FOR JULY 2020

Notes for the business notified in July 2020 are agreed by all councillors as a true record of the business notified and discussed. The minutes still require a signature.

5) REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

None

6) CLERK'S REPORT ON MATTERS OUTSTANDING.

- a) Meetings: Parish Council meetings cannot be held due to the Covid-19 pandemic. During these difficult times Business Notes will continue to be distributed and the clerk will discuss the items that require by action by

telephone. With the majority of councillors in the Over 70 age group, shielding remains the top priority.

- b) Councillors: Since the re-instatement of Councillor Tom Smith, there are now three vacancies on the Parish Council. One of these vacancies remains as a result of the last local elections and a candidate can be co-opted at any time. The remaining two vacancies occurred as a result of the death of Councillor Hugh Boughton and the short notice resignation of Councillor Kevin Bird. The District Council have now agreed that these positions can be filled by co-option and two candidates, Mr Colin Cleary and Mr Eddie Halliday will now be co-opted onto the Parish Council.
- c) The vacancy for the position of Clerk: Mrs Boughton will be reinstated to the post of Clerk as no candidate has come forward to take over. Mrs Boughton will remain in post until a new clerk can be found, and now plans to retire at the end of this financial year, 31st March 2021.
- d) The village green –security: During June, a group of travelling families tried to access and make camp on the village green. Four retractable bollards are to be installed in front of the gate to give a stronger first line security barrier. These have been researched and a quote secured. ELDC currently hold money on behalf of the Parish Council which is part a Section 106 Agreement from 2012. However, enquiries with the Planning Dept have proved fruitless to date. A senior planning officer is looking into this matter and will advise the clerk before the end of the month.
- e) Footpath from Rectory Lane to Church: A resident of St Nicholas Close has enclosed part of the footpath from Rectory Lane, effectively stopping any member of the public using it. Anglian Water need access to the drainage system but no-one in the company appears to want to investigate or follow up on this. LCC and ELDC have both informed the Clerk that the footpath has never been adopted. Solicitor G. Allen at Tinn Criddle Solicitors advises that the Parish should look to adopting the footpath to force it's re-opening.

7) CORRESPONDENCE.

By Post:

- a) Local Council Update July to September 2020. 'Snippets' is a very time consuming exercise. However, the clerk will try and include any information that is relevant with the minutes.
- b) Clerks and Councils update.

By E-Mail:

- a) Various updates in relation to the Covid-19 outbreak and support available.

8) TO AUTHORISE PAYMENT OF ACCOUNTS

The following requests for payment were authorised and the cheques signed:

- a) Welton Garden Services – July to September 2020- grass cutting
- b) Mrs M.K. Boughton – Clerk’s Salary July to September 2020
- c) Mrs M.K. Boughton – Clerk’s Expenses July – September 2020
- d) LALC – Subscription to LALC news (3 issues only this year)
- e) Royal British Legion – Poppy wreath and Section 137 donation.

9) FINANCAL MATTERS

- a) Audit: The Financial Audit for the Financial Year 2019/20 has been completed and the Exemption Certificate agreed by the Auditor. All the documents have been posted to the website as required by law.
- b) Budgeting for 2021 Precept: The Clerk will prepare the Budget as usual and distribute a copy when this is available. If any Councillor has any input for this please let the Clerk know. One area which must be considered is an upgrade to the laptop – the current laptop is now 7 years old and its’ reliability is becoming a cause for concern.
- c) Quarterly Financial Statements: Statements for the 1st and 2nd quarters are attached (June 2020 and September 2020) with the cost against budget spreadsheet also attached.
- d) N.S. & I.: A recent communication from N.S. & I. informs the Parish Council that interest rates on the savings held with them have now been reduced. The new rate of 0.01% means that very little interest will be received. (The interest from Lloyds bank received for the month of September 2020, at the same interest rate amounted to £0.02p)

10) PLANNING CONSENTS AND REFUSALS.

- a) Land at Chapel Road: ELDC Enforcement have served a ‘Section 215 Notice’ on all parties who hold a legal interest in the site and which requires the land/buildings to be tidied and cleared. It is an offence, prosecutable in the Magistrates Court if the Notice is not complied with.

11) PLANNING APPLICATIONS

Due to the volume of applications and consultations received, please see the attached file which details each application and the response returned on behalf of the Parish Council following phone conversations with the Councillors.

12)BOWMANS BUSINESS PARK

Demolition work continues on site. To date this has been hassle and noise free.

13)DATE OF THE NEXT MEETING

There will be NO meeting of the Parish Council for the foreseeable future. If the need arises, any business that requires attention/discussion will be notified and notes distributed to councillors by post or phone.

14)ANY OTHER MATTERS FOR DISCUSSION ONLY

Please let the Clerk know of any business that needs to be discussed.

