

# **ADDLETHORPE PARISH COUNCIL**

Please note that these minutes are draft until approved as a true record

## **MINUTES OF THE MEETING OF ADDLETHORPE PARISH COUNCIL HELD ON**

**10th April 2018**

The monthly meeting of the Parish Council was held on Tuesday 10<sup>th</sup> April 2018 at 7.30 p.m. in the small hall, St Peters Hall, High Street, Ingoldmells.

**PRESENT:- COUNCILLORS H. BOUGHTON (CHAIRMAN), G. ESCOTT, N. TOWERS, and B. SHORT.**

**County and District Councillor C. Davie.**

2 members of the public were present.

### **OPEN FORUM**

None

#### **1) CHAIRMAN'S REMARKS**

The Chairman opened the meeting by thanking everyone for coming and apologised for the cancellation of the March meeting (due to illness and bad weather).

#### **2) APOLOGIES FOR ABSENCE**

T. Smith – holiday

I. Clift - unwell (Apology received after the meeting)

#### **3) DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT.**

None

#### **4) MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> FEBRUARY 2018**

Notes for the meeting held on 13th February 2018 were approved as the minutes and signed by the Chairman.

## **5) REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.**

County - Council has allocated a further £9m into pothole budget along with a further £3.5m received from the Government for this purpose. Roads are to have white lines at the edges to stop cars driving too close to the edge and breaking down the road surface at the sides. There is a backlog of repair work due to the bad weather recently experienced. The aim is to have repaired the 'A' roads by the end of May.

A new Medical School has been given the go ahead and will be based in Lincoln University. The plan is to 'Golden Handshake' qualified students into staying in the area hospitals once they have trained, possibly for a term of 3 years.

District – Chapel Point Observatory is close to being opened and will continue the success of the Gibraltar Point project.

The Planning Dept is continuing to allow caravan site development despite all the objections from the residents and Parish Council. Cllr Davie has arranged a meeting with the Leader of ELDC, Craig Leyland to discuss this.

## **6) CLERK'S REPORT ON MATTERS OUTSTANDING.**

- a) East Lindsey Area Forum: Planning. This area meeting was held on 19<sup>th</sup> March 2018 and Cllr T. Smith attended with the Chairman and Clerk. The meeting consisted of a general overview of the Planning Dept, the work they do and how decisions are reached. The Clerk was able to ask some questions regarding the decisions made in Addlethorpe re: Caravan Sites and the failure of the Enforcement Team to act in cases of Breach of Planning and Conditions. However, answers to most questions were that the planning dept and committee have to abide by the NPPF and the Local Plan and that enforcement has to be carried out in such a way that everything is done to mitigate the circumstances and that if taken to court, can prove very costly.

## **7) CORRESPONDENCE.**

### **By Post:**

- a) Local Council Update April 2017: 'Snippets' has been distributed.
- b) LALC News: Copies of articles on General Data Protection Regulations and National Planning Policy Framework were distributed.
- c) Local Councils Review: Copy of article 'Localisms Future' was distributed.
- d) Age UK Lindsey: Letter received asking for a donation towards their work was discussed by the Councillors who decided that we would not support.

### **By E-Mail:**

- a) General Data Protection Regulations: Various e-mails have been received from NALC and LALC advising of the position regarding these new Regulations. The deadline to comply is 25<sup>th</sup> May 2018 and a Data Protection Officer has to be appointed. This DPO cannot be a Councillor or the Clerk, which is leaving many small councils with a problem, which LALC/NALC are working on. As with the new Audit procedures, it is hoped

that a panel can be set up to act for the smaller councils which although not free, will be less costly than appointing individual DPO's. The Clerk will check all the paperwork and bring this forward to the next Parish Council meeting for discussion.

- b) LCC: Launch of a Community Resilience Team. The recent bad weather caused many people great difficulty and a team has been set up to help communities cut off in bad weather to deliver food supplies and medication if required.
- c) Triton Knoll: a new monthly Parish Newsletter is being sent to Parish Councils along the route of the Electrical Cabling to keep residents up to date. The Liaison Committee meeting met some time back, but for some reason Addlethorpe were missed off the list for the second meeting. A third meeting is due soon, however, the clerk will not be attending again.

## **8) TO AUTHORISE PAYMENT OF ACCOUNTS**

The following request for payment were authorised and the cheques signed:

For the Financial Year 2017/18:

- a) Welton Garden Services – Grass Cutting for March 2018 - £84,00
- b) Mrs M.K. Boughton – Clerk's Salary February & March 2018
- c) Mrs M.K. Boughton – Clerk's Expenses Jan – March 2018
- d) Sign the Cheque Authorisation form for February that was not available at that meeting due to a problem with the printer.

For the Financial Year 2018/19

- a) Rent for St Peters Hall - £132.00
- b) LALC Membership subscription - £161.51
- c) Communicorp – Subs for Local Councils Update and 'Clerks and Councils Direct - £112.00

## **9) TO DISCUSS FINANCIAL MATTERS**

Discuss and sign the following documents:

- a) Quarterly Accounts: Final Quarter 2017/18
- b) Full Year Accounts: Year April 2017 – March 2018
- c) Financial Audit: for the year 2017/18:
  - i) Agree and sign Annual Governance Report
  - ii) Agree and sign Annual Financial Statement.

## **10) PLANNING CONSENTS AND REFUSALS.**

- a) Mr N Hobbins: Breach of condition: Siting of static caravan to be used as warden's accommodation. Land: The Laurels, Mill Road. Enforcement have investigated this but as a planning application is now being considered for lodge caravans, this case is now closed.
- b) Mr N Hobbins: PP – Change of use of land for siting 6 lodge caravans with decking and sheds. Land: The Laurels, Mill Road. Was discussed by Full Planning Committee on 5<sup>th</sup> April 2018. **GRANTED**

- c) Land at Chapel Road: A report was made to the Enforcement Dept about the claims of caravans having been given permission to be sited on this land. This has been investigated but so far no action taken. The site will be checked.
- d) Mr K Bird: PP Change of use, conversion of and extension to existing outbuildings to provide annexe and shed/hobby room (works completed). Land: Poplar Farm, Chapel Lane. **GRANTED**

#### **11) PLANNING APPLICATIONS :**

- a) Mr & Mrs Lyall: PP extension to existing dwelling to provide conservatory and attached self-contained annexe on site of existing garage with 1<sup>st</sup> Floor bedroom over and Erect front wall. Land: Candida, Old Church Lane. The original plans were supported by the Parish Council, but before the return date for comments, an amendment was received which was also supported. The amendment was adjusting the size of the development down to a smaller size. **SUPPORTED**

#### **12) BOWMANS BUSINESS PARK**

The site remains in a state of decay with a lorry left to the rear of buildings having been set on fire by vandals. Cllr Escott has text contact with a gentleman who claims to have purchased the site and suggested he might come to a Parish meeting to explain his position and plans. However, this has not happened.

#### **13) DATE OF THE NEXT MEETING**

The next meeting of the Parish Council will be held on Tuesday 8<sup>th</sup> May 2018 at 7.30p.m. in the small hall, St Peters Hall, High Street, Ingoldmells.  
**THIS WILL INCLUDE THE A.G.M.**

#### **14) ANY OTHER MATTERS FOR DISCUSSION ONLY**

- a) Churchyard: The Parish Council is liable for the maintenance of the old churchyard and it has been reported that the trees have become overgrown and requiring remedial work. Hand Bros have been approached to carry out this work, and a quote of £600 + V.A.T. has been agreed. The work is now complete and the Parochial Church Council have offered a donation towards this work
- b) Cllr N Towers had previously reported rubbish dumped along the bypass road. The majority of this has now been cleared away.
- c) Operation Galileo: Lincolnshire Police have provided an update on their work fighting Hare Coursing in this area. The Clerk will place some of this report onto the noticeboards.

As there was no other business the meeting closed at 8.40p.m.

