

ADDLETHORPE PARISH COUNCIL

Please note these minutes are draft until approved as a true record

MINUTES OF THE ANNUAL MEETING OF ADDLETHORPE PARISH COUNCIL HELD ON 18TH MAY 2021

The Annual Meeting of Addlethorpe Parish Council was held on Tuesday 18th May 2021 at 7.40p.m. in the small hall, St Peters Hall Ingoldmells

PRESENT:- COUNCILLORS N. TOWERS (VICE-CHAIRMAN), C. CLEARY, G.ESCOTT, E. HALLIDAY, M.HOLYER, T. SMITH AND R.SHORT.

County and District Councillor C.Davie did not attend. No member of the public was present.

OPEN FORUM

1)ELECTION OF CHAIRMAN 2020/21

It was proposed, seconded and agreed to appoint Councillor N. Towers as Chairman for 2021/22

2) DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Towers accepted the Nomination for Chairman and he signed the Declaration of Acceptance.

3) CHAIRMAN'S REMARKS

The Chairman paid tribute to Cllr Hugh Boughton and the service that he had given to the Parish Council over many years. Cllr Boughton died at home on 23rd May 2020 following a long illness. Cllr Towers also stated that he would continue as Chairman for the year, but would then stand down because of his age and health. A discussion was also held in respect of the Clerk, Mrs Maggie Boughton, who resigned over a year ago but has continued in post until a successor can be found. However, now due to health pressures and on advice from her G.P., she will be standing down as Clerk on 30th June 2021. To date several people have said they might be interested in taking over, but all have withdrawn. There is a considerable amount of archiving to be re-homed that is currently in the garden shed at 'The Willows'. Whilst there is no immediate need for it to be removed, long term plans mean that it will need to be cleared at some point.. A large amount of boxes and suitcases of archive material was retrieved from Ingoldmells Offices as they could no longer store it. It has all been checked and re-filed, and most is stored in lidded plastic storage boxes but there is also an amount of office equipment to go too.

4) APOLOGIES FOR ABSENCE

County and District Cllr Colin Davie had sent his apologies and hopes to be in attendance at the next meeting.

5) DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE 2000 LOCAL GOVERNMENT ACT

None

6) ELECTION OF VICE-CHAIRMAN 2021/22

No nominations were received. It was decided that the election of a vice-chair should be left in abeyance and discussed again at the next meeting.

7) DECLARATION OF ACCEPTANCE OF OFFICE

None

8) BUSINESS NOTES APRIL 2021:

The business notes distributed in February 2021 were approved but remain unsigned by the Chairman. (Business notes were distributed in lieu of Agenda/Minutes due to the Covid-19 pandemic)

9) RECEIVE REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

None

10) CLERK'S REPORT ON MATTERS OUTSTANDING

- a) Review of Standing Orders/Financial Regulations and Risk Assessment:
There have been no new updates or additions since the last review so the documents were adopted for another year. Likewise the General Data Protection Document was accepted without further additions or amendments.
- b) Election Results: On May 6th Elections were held for LCC County Councillors and also for the Police and Crime Commissioner post. Councillor Colin Davie won the seat for Ingoldmells with a resounding majority over 1600 votes with his rivals all receiving around the 200 vote mark. Marc Jones was re-elected as Police and Crime Commissioner for Lincolnshire.

11) CORRESPONDENCE

The following items of correspondence have been received:

By Post:

- a) Local Councils Update and Clerks & Councils Direct have been received throughout lockdown but the subscription has not been renewed. The new clerk, when appointed, can decide if these publications would be useful.
- b) LALC News: subscription is not due yet but through the pandemic there have been weekly updates from LALC by e-mail.

By E:Mail:

- a) The majority of e:mails received have been concerned with the Covid-19 pandemic. Planning applications now come via e:mail.

12) PAYMENT OF ACCOUNTS

All accounts throughout lockdown have been paid and all were checked and approved by Councillors Escott and Short.

Payments for this Financial Year 2021-22 that have already been processed are:

- a) LALC Subscription for this Financial Year £140.38
- b) Move to Deposit A/c: Balance of Community Benefit & Councillor Community Grant £3396.00

Approved and cheques signed at this meeting:

- a) Welton Garden Services – grass cutting –April 2021 £132.00
- b) Mrs M.K. Boughton – Clerks Salary – April 2021
- c) Zurich Insurance due 1st June 2021 - £231.81 (See Financial Matters)

13) DISCUSS FINANCIAL MATTERS

a) Insurance Renewal: The Insurance renewal notification was not received in time to allow discussion at the meeting. However the Clerk looked at various other providers and found that none were any cheaper for the cover given by the Zurich Policy and so the premium payment was processed for this year. Clerk recommends a review in next Financial Year 2022-23.

b) Annual Audit: The Internal Audit of the accounts have been completed by Ms Jen Cooper who reports that everything is in good order, with no area needing any further attention. The Certificate of Exemption for External Auditor: The Parish Council has turnover under the limit required for full external audit. A Certificate of Exemption will require signing at the next meeting, by the Clerk, as the Responsible Financial Officer and Councillor Towers as Chairman. Public Rights notices will be put onto the Notice Boards. The publication on the Website will need to be carried out.

c) Community Benefit Grants: The original claim to ELDC for Benefit Grant (Section 106 money) was to cover the cost of the bollards installed on the village green. However, ELDC paid over the whole amount they were holding, £6300.00 so the balance has been moved into the Deposit account for use on further community projects. District Councillor Davie has also awarded Addlethorpe Parish Council a Councillors Grant of £300.00 which must be used before the end of the year and is designated for further improvements to the security of the village green, such as fencing, new gate posts and improving the pedestrian access. This has also been moved into the Deposit account.

d) N.S. & I. Savings: The proceeds of this account have been drawn down to close the account and banked into the current Lloyds account to enable the purchase of a new laptop computer. The computer in use at present is now over 7 years old and is very temperamental.

e) The 4th Qtr Statement of accounts (Jan – March 2021) was approved and signed.

f) The full year Financial Statement April 2020 – March 2021) was also approved and signed.

14) PLANNING CONSENTS/REFUSALS

A list of Section 73 Planning applications had been distributed to all Councillors. These had been submitted as a result of ELDC's Coastal Development Plan which had been called in by the Department of the Environment and was waiting a ruling by the Secretary of State for Communities as to whether it would be allowed to proceed. The letter from the Ministry of Housing, Communities and Local Government arrived on the morning of the meeting. The conclusion was that the Secretary of State is 'minded to exercise his power under section 61 (B) (8) of the Town & Country Planning Act 1990 to revoke the Coastal Zone Local Development Order.' However

Section 100 (3) to (6) of the same Act requires the Secretary of State shall not make such an order to revoke an LDO without consulting the relevant local planning authority and providing it with the opportunity to request a hearing.'

- a) Mr D Cragg: Application to change use of land to site 41 Static caravans with associated parking, provide 4 fishing ponds and provision of a wildflower meadow and woodland area. – Land: adjacent to and south of The Elms Touring Caravan site. **GRANTED**

15) PLANNING APPLICATIONS

The following applications have been received but no return made to ELDC planning due to Clerk's illness.

- a) Mr M Simpson: Planning permission to change use of land for siting 29 static caravans and construction of internal roads.
Land: Cottage Farm Caravan Site, Orby Road.
- b) John Ling & sons Ltd: planning permission to change use of agricultural land to provide a recreational area to serve Jubilee Fields Holiday Park.
Land: off High Street, Ingoldmells.

The planning Officer for both these cases (Mr C Panton) has accepted the Parish Council comments for these applications as no final decisions have been made.

- c) Braham Caravan Co Ltd: Planning Permission for the erection of a flag pole at existing holiday park.
Land: Skegness Sands Holiday Village, Winthorpe Avenue.
No comment submitted

The following planning application was to be referred back to the planning officer as relevant information/documentation was not available when notified.

- Countrywide Park Homes Ltd: Section 73 Application in relation to various conditions imposed on original application for 100 holiday lodges.
Land: Bowmans Business Park, Mill Road

16) BOWMANS BUSINESS PARK

Nothing to report

17) DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday 8th June 2021 at 7.30p.m. in the small hall at St Peters Hall, High Street, Ingoldmells.

18) ANY OTHER MATTERS FOR DISCUSSION ONLY

None

As there was no other business the meeting closed at 9.10p.m.

