

ADDLETHORPE PARISH COUNCIL

Dear Councillor,

COVID-19 PANDEMIC:

During these difficult times, the Government has ordered the Public not to have any meetings to help stop the spread of the virus. All Parish Council meetings are now suspended until further notice and all our business will be conducted by post. No decisions will be legally valid if made by e:mail. However if you have any queries you can use e:mail or phone me as usual. Parish e:mail address is: addlethorpeparishcouncil@gmail.com

PUBLIC AND PRESS MAY CONTACT THE CLERK FOR ANY DETAILS THEY REQUIRE.

The 15 minute public forum is also suspended and any interest, statements or questions from the public will be conveyed to the councillors.

..... 9th April 2020
Mrs Margaret K Boughton Tel: 01754-760644
Clerk to the Parish Council

AGENDA

- 1) Chairman's remarks:
The Chairman hopes that all Councillors are obeying the Government Guidelines and are staying safe and illness free. Please take care at all times.
- 2) Apologies for absence and reasons given:
- 3) To receive Declarations of Interest in accordance with the 2000 Local Government Act:
Please follow the instructions attached.
- 4) Notes of the meeting held on 10th March 2020 to be approved as minutes:
Please follow the instructions attached.
- 5) To receive reports from representatives of outside bodies:
Clerk has not been able to contact Cllr Davie so there will be no report in this section.
- 6) Clerk's report on matters outstanding:
 - a) Land at Chapel Road: As previously reported, an extensive amount of waste has been dumped in a field off the A52. This is the third time this

has happened. The case has now been assigned to an enforcement officer for investigation and follow up.

- b) Procedure during the Covid-19 pandemic:
Instructions are attached.

7) To note general correspondence.

Post:

- a) Local Councils Update: "Snippets" attached - April 2020
- b) LALC News:

E-Mail:

- a) Employer's Bulletin – Budget Special: Budget 2020 contained a number of measures that relate to the work of HMRC and Employers, including the latest update to support Public Services, individuals and businesses affected by Covid-19.
- b) Various documents relating to the Covid-19 outbreak, mainly outlining support of Institutions such as Banks during the crisis.

8) To Authorise payment of accounts

i) End of Year 2019/20

- a) Welton Garden Services – March 2020 - £126.00
- b) Mrs M.K. Boughton – Clerk's salary March 2020
- c) Mrs M.K. Boughton – Clerk's Expenses Jan – March 2020

ii) New Financial Year 2020/21

- a) LALC – Annual Subscription - £139.48
- b) Communicorp – Subscription: Local Council Update and Clerks & Councils Direct £ 112.00

9) To discuss Financial matters

- a) 4th Quarter Financial Statement Jan – March 2020
- b) Full Year Financial Statement – April 2019 – March 2020
- c) Expenditure against Budget – Full Financial Year 2019-20
- d) Audit – Procedure see attached
- e) Insurance – See attached document and indicate your preference.
- f) Precept 2020/21 £5600 has been paid directly to the bank account.

10) To note planning consents/refusals

- a) G.Hardy Ltd: Application for Planning Permission to site a storage container to be used as a salt room. Land: Chapel Fields Holiday Park, Trunch Lane, Chapel-St-Leonards. **GRANTED**
- b) b) Poplar Farm Caravan Park and Restaurant Ltd: Planning Permission – Change of use of land for siting 6 additional touring caravan pitches, relocation of 1 existing touring pitch (No 16), enlargement of 4 existing pitches (No 17-20) and siting 2 static caravans providing Reception area/shop, laundry and camp welfare facilities. Land: Poplar Farm Caravan Park and Restaurant, Chapel Lane. **GRANTED**

11) To consider planning applications:

a) Mr A Pritchard: 2 applications for change of planning conditions. Land: Waterside Leisure Park, Anchor Lane, Ingoldmells.

i) Appn No: S/090/00613/20 – Section 73 application in relation to condition No 2 (Flood Risk regulations) and condition No 3 (holiday occupancy) as imposed on planning permission ref: S/090/02335/15.

ii) Appn No: S/090/00615/20 – Section 73 application in relation to condition No 8 (holiday occupancy) as imposed on planning permission S/090/01489/16.

Both applications relate to extending the opening dates from 15/3 to end of half-term (end of October or into November) to 1st March to 30th November to bring the opening times into line with the remainder of the park

12) Bowmans Business Park:

No Further Information available

13) Date of next meeting – 12th May 2020. This will be conducted by post if the lockdown for Covid-19 remains in place. This Annual Parish Meeting would normally precede this meeting but the Government have legislated to stop Annual Meetings being conducted until 2021. (All Council Officers i.e. Chairman and Vice-chairman remain in post for a further year.)

14) Any other matters for discussion only or next agenda