

Addlethorpe Parish Council Meeting

Minutes of the meeting of Addlethorpe Parish Council held on 14 December 2021 at the small hall, St. Peters Hall, Ingoldmells at 1930 Hours

Councillors present: Chairman N. Towers (NT), Vice Chair Cllr. T. Smith (TS), Cllr Robert Short (RS), Cllr. G. Escott (GE) and Kerry Stafford Clerk.

Also present: 6 members of the public.

Public session

- The Chairman updated the public on the public footpath. The delay in proceedings was discussed and the Chairman informed the public the Council's solicitors were expecting the documents next week. A member of the public informed the Council the seller's solicitor had been unwell causing a delay.
- A member of the public informed the Council they have put up one set of signs along the roadside, asking for no further caravan parks in Addlethorpe.
- A member of the public requested an update on the planning application for 490 caravans. The Chairman informed the public there were no updates at this current time. The clerk informed the meeting County Cllr Colin Davie was asking the Planning Office whether the matter was going to stay delegated to a single officer given the level of objections received.

15. Chairman's Welcome

The Chairman welcomed everyone to the meeting at 1945 hours.

16. Apologies for absence

Cllr MH had notified the Chairman of his inability to attend and the Council resolved to accept his reason for absence.

17. Declarations of interest

RS declared an interest in agenda item 22.

TS declared an interest in agenda item 23.

18. Draft Minutes of the Ordinary meeting held 9 November 2021

It was resolved to accept the notes of the meeting to be a true record.

19. Reports from External Agencies

There were no external reports

20. Clerks report on matters outstanding

- Councillor vacancies-** The clerk informed the Council the two councillor vacancies were now being advertised but new members could not be co-opted in until after 6 January as set out by the ELDC Elections Office.
- Up to date councillors' details for publication** – All details correct to go on the website and noticeboard other than to amend RS details to Bob not Robert
- Banking correspondence and mandates.** - The Clerk informed the Council we are waiting for the bank to update the clerk's correspondence address. It was discussed and resolved to include the clerk and TS as additional signatories on the mandate once this was up to date.

21. Finance

a. It was resolved to authorise the following payment of accounts:

- Clerks salary and expenses - £230.60
- Welton Garden Services – grasscutting £96.00

b. The following accounts were received and accepted: quarterly accounts – July – September 2021

c. The budget and precept required for the following financial year was discussed.

The Council discussed the funding to be used to pay for St Nicholas/Rectory Lane footpath. It was resolved the Clerk would gain permission for the remaining S106 funds to be used for this after the Chairman had discussed the matter with County Cllr Colin Davie.

The Council resolved not to include a training budget for the Councillors but agreed 2 1/2 days training for the clerk.

It was resolved no further projects would be carried out until the footpath was complete.

Date:

Initials:

Budget figures to be updated by the clerk to finalise figures and agree the precept in the January meeting.

22. Planning

- a. S/002/01844/21. Change of use of land for the siting of 490 no. static caravans, erection of a reception building, erection of an assembly hall/leisure building, provision of a waste area, excavation of land to form a pond, construction of a vehicular access, pedestrian access and internal access roads with associated carparking and landscaping. – No update since last meeting.
- b. EN010125-000010. Dogger Bank South Offshore Windfarms. Scoping Consultation to assess environmental impact. The date had expired on this consultation with no responses received from the Council.

23. St. Nicholas Close/ Rectory Lane Footpath

Update discussed during public forum

24. Village Green

Cllr TS informed the council that all the materials were now in place and he would carry out the work as soon as the weather was suitable.

25. Update on location of winter salt for the village

Cllr GE informed the Council that the salt would be delivered to Corner Farm on Mill Road as a more suitable location.

26. Correspondence

To discuss correspondence received.

- a. CAB request for donation – It was resolved not to include a donation to the CAB
 - b. Rural bulletins – The clerk confirmed these were available from her for the councillors
 - c. LALC newsletters– The clerk confirmed these were available from her for the councillors
 - d. Request for an allotment – Clerk to inform member of public there are no allotments in Addlethorpe
- 27. To resolve on whether the Council will move into closed session – motion not passed**
- a. **To discuss the costs and use of which solicitor's firm to use for St. Nicholas Close/ Rectory Lane Footpath** – The clerk informed the council of a further quote obtained for the conveyance. It was discussed and resolved to remain with Tinn Criddle now it was apparent they had not caused the delay.
 - b. **To receive and agree the Clerk's contract of employment** – The clerk's employment contract had been discussed and agreed prior to the clerk commencing in the role. The contracts were therefore signed by the Chairman and Clerk.
 - c. **To consider a request by the Clerk for additional hours to bring outstanding Council matters up to date.** – The clerk requested a further 5 hours pay for the extra work carried out in November to bring the accounts up to date and a further 5 hours for the next 3 months to bring the parish council website up to date. This equated to an extra month's pay but was still under budget for the year as they had not paid any clerk's wages for two months. It was unanimously resolved to agree to the request.

28. Agenda items for next meeting

It was resolved to include the following items for inclusion on the next meeting's agenda,

- Footpath update
- Planning application S/002/01844/21 update
- Finalise budget and precept figure

29. Date of next meeting

1945 hours. Tuesday 11 January 2022

Meeting closed at 2132 hrs.

I certify these minutes to be a true record of the meeting held on 14 December 2021.

Signed:

Date: